

Viewing an offer

I have made an offer for the placement of a child.
I want to see the offer that I have made.

Viewing an offer

1. Sign in to West Midlands Placement Portal (WMPP).
2. Find and view the referral.
3. In the **Respond** panel, click the View offer button.
4. Click **Back to referral** at the top of the page to return to the referral.



Also see the training guides:

- Updating an offer on a referral.
- Withdrawing an offer.

Viewing successful offers

If your offer is accepted, it appears in your successful referrals list. To see your successful referrals:

1. Sign in to WMPP.
2. Click **Referrals** on the navigation bar.
3. Click the **Successful** tab.
A list of all your accepted offers is displayed.
4. Click the link to view the referral.
5. In the **Respond** panel, click the **View accepted offer** button.

Referrals can have the following labels.

UNREAD	If you have not viewed a referral, it has the unread label.
URGENT	If a start date of the placement is within 72 hours, the referral has the urgent label.
UPDATED	If the referral has been updated by the placement team, it has the updated label.
NEW MESSAGE	If the placement team have sent you a message about the referral, it has the new message label.
CLOSED	When an offer is accepted, the referral is closed and has the closed label.
UNSUCCESSFUL	If your offer is not accepted, it has the unsuccessful label.
WITHDRAWN	If you have withdrawn your offer, it has the withdrawn label.
DECLINED	If you declined to make an offer, it has the declined label.